

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ONTARIO



COURSE OUTLINE

Hairstylist Apprenticeship Program

COURSE TITLE: Health and Safety

CODE NO. : HST732 **SEMESTER:** Level 1

PROGRAM: Hairstylist Program

AUTHOR: Debbie Dunseath

DATE: **PREVIOUS OUTLINE DATED:**

APPROVED: 'Angelique Lemay' June/15

DEAN

DATE

TOTAL CREDITS: 2

PREREQUISITE(S): None

HOURS/WEEK: 16 hours/8 weeks

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I. COURSE DESCRIPTION:

This course will establish safe working practices by utilizing and performing sanitation procedures in accordance with health regulations and legislation.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. Describe the characteristics and classifications of bacteria and viruses to protect self and others in the workplace.Potential Elements of the Performance:

- Define bacteria
- Distinguish between pathogenic and non-pathogenic types of bacteria
- Distinguish the three types of infectious micro-organisms
- Distinguish the active and inactive (spore-forming) stages of bacteria growth and reproduction
- Distinguish between bacterial infections and viruses
- Differentiate the ways that different bacteria spread
- Distinguish parasites from one another

2. Implement methods of sanitation, disinfection, infection control and materials disposal to maintain a safe, organized and sanitary workplace.Potential Elements of the Performance:

- Describe and distinguish the three steps of decontamination: sanitation, disinfection and sterilization for:
 - o salon and work space surfaces
 - o salon implements such as scissors, combs
 - o multi use items such as towels, capes
 - o electrical equipment such as hair clippers, dryers
- Apply strategies for decontamination using protective and specialized equipment according to regulation, including:
 - o PPE (personal protective equipment)
 - o high-pressure steam

- o autoclaves
- o chemical products
- Describe and apply methods of disposal for:
 - o disposable items such as: neck strips, cotton, paper towels
 - o anything containing blood
 - o blades used in razors or any other sharp implement
 - o items used for protection of self, such as gloves
- Use decontamination products following manufacturer's recommendations, including:
 - o disinfectants (antiseptics) such as Quats, phenolics, alcohol, bleach, fumigants
 - o mixing procedures
 - o safe storage

3. Identify and assess emergency situations and apply safety equipment for the protection of self and others.

Potential Elements of the Performance:

- Recognize an emergency situation in a salon
- Assess an emergency situation
- Describe strategies that can be implemented in an emergency situation following workplace/legal policies, using WHMIS, MSDS and OSHA guidelines
- Describe the safety equipment used for emergency situations as well as: location and emergency contact numbers

4. Assess and demonstrate the fundamentals of electrical safety within the workplace.

Potential Elements of the Performance:

- Describe the fundamentals of electrical safety within the salon, including:
 - o voltage, amperage, wattage, resistance
- Apply electrical safety within the salon, including:
 - o use of blow dryers, curling irons, flat irons, hood dryers and other electric tools and equipment used for hair services
- Inspect and maintain electrical equipment, including:
 - o cords
 - o electrical outlets
 - o switches

- o filters
- o equipment and tool holders
- o safe storage

5. **Maintain personal hygiene, health and well-being**

Potential Elements of the Performance:

- Present a professional outward appearance by adhering to personal grooming habits, including:
 - o daily cleansing of hair, nails, skin and body
 - o laundered clothes
 - o use of deodorants and other personal grooming products
- Recognize factors that impact health and well-being, such as:
 - o nutrition
 - o stress
 - o sleep
- Demonstrate a positive attitude to remain motivated and to stimulate a healthy mind for learning and success

6. **Maintain effective body posture and positioning during service.**

Potential Elements of the Performance:

- Practice posture and ergonomics when administering services, to reinforce a healthy body
- Recognize ergonomically correct cutting positions
- Adapt holding and use of tools and implements to avoid muscle stress
- Practice effective body position

7. **Operate and maintain equipment in accordance with manufacturers' specifications.**

Potential Elements of the Performance:

- Demonstrate safe use of equipment according to safety standards and regulations
- Identify and demonstrate maintenance of tools and equipment including:
 - o Cutting tools

- o Styling tools
- o Electric tools

- Identify and arrange maintenance of major tools including:
 - o Hood dryers
 - o Hydraulic chairs
 - o Sinks

- Maintain office equipment including replacing components such as:
 - o Paper
 - o Ink
 - o Cartridge
 - o Tape

III. TOPICS:

1. Bacteriology
2. Personal Hygiene
3. Ergonomics
4. Basics of Electricity
5. Office Equipment maintenance
6. Tool use and maintenance

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Milady Textbook
Milady Theory Workbook
Milady Practical Workbook
Binder, paper, pens

V. EVALUATION PROCESS/GRADING SYSTEM:

Theory	
Tests/Quizzes	30%
Assignments	20%
Practical	
Salon practicum	30%
Final Assessment	20%

Students must achieve a minimum of 50% in each component to pass the course and meet Ministry and program standards.

The following semester grades will be assigned to students:

Grade	<u>Definition</u>	<i>Grade Point Equivalent</i>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

If a faculty member determines that a student is at risk of not being successful in their academic pursuits and has exhausted all strategies available to faculty, student contact information may be confidentially provided to Student Services in an effort to offer even more assistance with options for success. Any student wishing to restrict the sharing of such information should make their wishes known to the coordinator or faculty member.

VI. SPECIAL NOTES:**Attendance:**

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

Apprentices enrolled in Level One are allowed 15 hours of missed classes when approved by the Coordinator or faculty of the program. Hours in excess of the allowed hours will require the participant to make up the time prior to the completion of the eight weeks of classes.

VII. COURSE OUTLINE ADDENDUM:

The provisions contained in the addendum located in D2L and on the portal form part of this course outline.